# Find Your Zen Program Registration Fees and Policies:

Registration is available through The BirchTree Center website and Wisdom of the Whole website. You may also pay with check or cash directly to The BirchTree Center, Wisdom of the Whole or Healing Horizons. We encourage early reservations to obtain the accommodations of your choice.

#### Registration fees include:

• Program tuition, accommodations, breakfast, lunch and dinner as listed and contact hours.

### Registration fees do not include:

• Air transportation, ground transportation, phone service charges, spa services, café items, book store items, alcoholic beverages, excursions, gratuities and exit fees from Costa Rica (\$29.00)

Room Type	Early Bird	Regular Registration	Late Registration <b>if</b>
Rates are per person DOUBLE	Registration	(Deposit must be	space is available
OCCUPANCY (except where	(Deposit must be	received by Sept 26)	(NO DEPOSITS
marked) and are payable in US	received by June 26,		ACCEPTED)
currency only	2015)		
Hermitage Twin Room -2 twin beds	\$1700.00/person/DO	\$2000.00/person/DO	\$2300.00/person/DO
Hermitage single - one queen bed	\$1950.00/person	\$2250.00/person	\$2550.00/person
Mountain View - 2 twin beds	\$1975.00/person/DO	\$2275.00/person/DO	\$2575.00/person/DO
Nature suite - two twin beds	\$1900.00/person/DO	\$2200.00/person/DO	\$2500.00/person/DO
Ocean view - two twin beds or one King	\$2075.00/person/DO	\$2375.00/person/DO	\$2650.00/person/DO

### **Registration Policy:**

IN ORDER TO RECEIVE EARLY BIRD RATES: A 60% deposit is due at registration, balance must be paid by September 26<sup>th</sup> OR early bird rates will be forfeited and regular registration rates will apply.

IN ORDER TO RECEIVE REGULAR REGISTRATION RATES: A 60% deposit is due at registration, balance must be paid by December 26<sup>th</sup> OR regular rates will be forfeited and late registration rates will apply.

Late registration rates will be based on availability of space and must be paid in full at time of registration. No deposits will be taken for late registration.

## **Refund Policy:**

All requests for refunds must be in writing via email or fax and require confirmation of receipt.

- Refunds minus a 20% room rate are available until 5pm EST September 26\*.
- Refunds minus a 60% room rate are available until 5pm EST December 26\*.
- Refunds minus 80% room rate are available until 5pm EST January 26\*.
- Refunds are not available after 5pm EST January 26<sup>th</sup>.

We strongly encourage TRAVEL INSURANCE to cover travel interruptions, illness or personal emergencies.

DUE TO THE COMPLEXITIES OF INTERNATIONAL TRAVEL NO EXCEPTIONS TO THE REGISTRATION OR REFUND POLICIES WILL BE MADE.

SUBMISSION OF REGISTRATION FORM AND FEES IMPLIES THE REGISTRANT HAS READ, UNDERSTOOD AND AGREES TO REGISTRATION AND REFUND POLICIES.

<sup>\*</sup>Registrations are transferable with written notice, pre-approval and 10% administration fee.